



Community Disbursement Policy

INTRODUCTION	<p>This policy sets out the process and conditions by which the Tropical Fruits Incorporated ('Tropical Fruits') distributes funds to the LGBTIQ community. Tropical Fruits has made a commitment to disburse five per cent (5%) of its annual surplus through the community disbursement process. This policy aligns with the objects of the Tropical Fruits Constitution:</p> <p><i>8) To assist members of the Northern Rivers LGBTIQ community through community disbursements</i></p>
PURPOSE	<p>The purpose of this policy is to establish the process and conditions by which funds are disbursed by Tropical Fruits to the LGBTIQ community. The policy applies to all members and volunteers. Members of the broader community may also apply, however priority will be given to current financial members.</p> <p>The Community Disbursement Policy aims to achieve the following outcomes:</p> <ol style="list-style-type: none">1. To ensure fairness in the application of this policy;2. To be a transparent and accessible mechanism to distribute funds to the LGBTIQ community;3. To prioritise funds distribution to new projects or ongoing activities associated with and by priority:<ol style="list-style-type: none">a) Northern Rivers based groups or individuals who promote the social development of the LGBTIQ community of the Northern Rivers; orb) Groups or individuals outside of the Northern Rivers who promote the social development of the LGBTIQ community of the Northern Rivers.
POLICY	<ul style="list-style-type: none">▪ Tropical Fruits will announce the opening of Community Disbursement Grants each year at the Annual General Meeting (AGM).▪ Applications will be open from the date of the AGM and remain open for the Calendar year.▪ Applications must be made using the annexed 'Application Form'.▪ Applications can be made for a maximum amount of \$500.00.▪ Successful applications will be considered by the Tropical Fruits Committee and decided in accordance with the grant criteria.▪ Successful applications will be notified in writing by the Secretary (or delegate).▪ Only one application per group/person can be submitted per year.



GRANT CRITERIA

In considering the disbursement of funds, applicants will need to have demonstrated how they will contribute to the social development of the LGBTIQ community of the Northern Rivers through their ongoing activities or specific project or event.

Factors that will be taken into account when considering applications include, but are not limited to:

- Number of people benefitting
- Geographic footprint
- Sustainability or lasting impact
- Addresses a demonstrated need
- Whether it is a first time application
- Only one application per group/person per year
- Ability to provide invoice(s) and wrap up report on the project and use of funds

Important Note

This policy will be effective from 26 March 2017.

This policy is to be reviewed by the Tropical Fruits Committee two years after introduction.

AUTHORISATION:

This version was approved on:	
This version takes effect on:	
Authorised by:	
Chairperson:	
Chairperson signature:	